

AGENDA

Meeting: BRADFORD ON AVON AREA BOARD
Place: Glove Factory Studios, Brook Lane, Holt, Wiltshire BA14 6RL
Date: Wednesday 14 September 2016
Time: 7.00 pm

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding, on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Rosemary Brown - Bradford on Avon
North
Cllr Trevor Carbin – Holt & Staverton

Cllr Magnus Macdonald (Chairman) –
Winsley & Westwood
Cllr Ian Thorn – Bradford on Avon
South

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p><u>Arrival and refreshments</u></p>	<p>6:30pm</p>
<p>1 Economic Development Priorities for Bradford on Avon Tim Martienssen - Head of Service, Economic Development and Planning, Wiltshire Council.</p>	<p>7:00pm</p>
<p>2 Doing Business in Holt Philippa Kindon - General Manager, Glove Factory Studios and others on the pros and cons of working from the village.</p>	<p>7:30pm</p>
<p>3 Holt Neighbourhood Plan and other local issues Becky Stevens - Holt Parish Council.</p>	<p>8:00pm</p>
<p>4 BoA Business Update Ruth Warren - BoA Business.</p>	<p>8:15pm</p>
<p>5 The Iron Duke and the Avon Works Trail Jim Lynch – BoACAN.</p>	<p>8:25pm</p>
	<p>Ends 8.40 pm</p>
<p>6 Apologies for Absence</p>	<p>Starts 8.45 pm</p>
<p>7 Declarations of Interest</p>	
<p>8 Chairman's Announcements <i>(Pages 1 - 4)</i></p> <ul style="list-style-type: none"> • Health Fair at St Margaret's Hall, 21 September. • Mental Health Awareness. • Iron Duke Unveiling event, 24 September. 	

	<ul style="list-style-type: none"> Helping Wiltshire Council meet the challenges ahead. 	
9	<p>Minutes (Pages 5 - 16)</p> <ul style="list-style-type: none"> To approve and sign as a correct record the minutes of the Area Board meeting held on 13 July 2016. To approve and sign as a correct record the minutes of the Local Youth Network Management Group meeting held on 15 August 2016. 	8:50pm
10	<p>Written Partner Updates (Pages 17 - 26)</p> <ul style="list-style-type: none"> Wiltshire Police. NHS Wiltshire. HealthWatch Wiltshire. 	8:55pm
11	<p>Youth Grants recommended for approval by LYN Management Group</p> <ul style="list-style-type: none"> Wiltshire Youth Arts Partnership requesting £2,748 towards a cross-generational dance project. 	9:05pm
12	<p>Community Area Grant Fund</p> <ul style="list-style-type: none"> West Wilts Esprit Gymnastics Club requesting £1,000 towards new showers. 	9:10pm
13	<p>Project Updates</p> <p>Peter Dunford - Community Engagement Manager.</p>	9:15pm
14	<p>Area Board Delegation to Community Engagement Manager</p> <p>To provide for urgent funding decisions to be taken between meetings of the Area Board.</p>	
15	<p>Date of Next Meeting</p> <ul style="list-style-type: none"> Wednesday 9 November at St Laurence School. 	Ends 9.30 pm

2.1.

2.2.



Free Health & Wellbeing Fair

Bradford on Avon & Melksham Health Partnership



Wednesday 21st September 2016

St Margaret's Hall, Bradford on Avon

between 10am and 4pm

Refreshments for a small donation (proceeds to Bradford on Avon Leg Club)

Reflexology &
Head massage

Blood Pressure
checks

Telecare &
Response services

Energy bills and
heating in the
home

In partnership with:

Wiltshire Council
Where everybody matters

Living with
'memory
problems'

South Western
Ambulance
Service
Defibrillator demo

Cooking
demonstration

For more information contact: Bradford on Avon & Melksham Integrated Team on 01225 860812

Councillors Briefing Note

No. 304

Service:
Further Enquiries:

Date Prepared: 31 August 2016
Direct Line: (01225) 713601 or (01225) 713049

Budget Setting for the Medium Term

As part of the 2016/17 budget settlement Government proposed a longer term 4-year funding offer to councils. This is contingent on councils submitting an efficiency statement to the DCLG by the end of October. Should the Council wish to take up this funding offer then the efficiency statement, which will include medium term budget proposals, will need be taken to full Council for decision on 18 October.

In following the approach developed in Wiltshire to setting the budget, overview and scrutiny (OS) is engaged at an early stage ahead of Cabinet consideration and Council decision. In applying this to evaluating the Government's offer within the timescale given, the Financial Planning Task Group will be doing some dedicated work starting with a presentation to its scheduled meeting on Thursday 8 September. It is likely that the Task Group will need to meet on a number of occasions in quick succession to be sufficiently confident in giving its views. The Management Committee will then need to endorse the work of its Task Group and agree recommendations to Cabinet on 11 October and Council on 18 October. This will require an extraordinary meeting of the Management Committee.

Again as part of budget-setting there will be public consultation meetings mainly focused on the financial challenges for the Council and priorities for the future. These are being promoted through announcements at area boards as well as other channels. A briefing for all councillors ahead of full Council on the technical aspects of the offer is also planned as part of the now familiar process. An outline timetable is set out below with leading members and contributors consulted on dates.

Date	Meeting/Event
6 September	Overview & Scrutiny Management Committee
8 September	Financial Planning Task Group
13 September	Cabinet
15 September	Financial Planning Task Group (Meeting 2)
22 September	Financial Planning Task Group (Meeting 3)
26 September	Public Consultation Event – Chippenham
27 September	Public Consultation Event – Devizes
28 September	Public Consultation Event – Salisbury
29 September	Public Consultation Event – Trowbridge
10 October	Extraordinary Overview & Management Committee
11 October	Cabinet
13 October	Members Briefing

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: St Margarets Hall, Bradford on Avon
Date: 13 July 2016
Start Time: 7.00 pm
Finish Time: 10.20 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown Cllr Trevor Carbin, Cllr Magnus Macdonald (Chairman)
and Cllr Ian Thorn

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
Emma Drage – Local Youth Facilitator

Town and Parish Councillors

Bradford on Avon Town Council – Gwen Allison
Holt Parish Council – Andrew Pearce
Westwood Parish Council – Julie Adcock

Partners

Healthwatch Wiltshire – Kevin Gaskin

Total in attendance: 70

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Why a Health and Wellbeing Group for Bradford on Avon?</u></p> <p>Cllr Magnus Macdonald welcomed everybody to the special Your Health and Wellbeing Area Board.</p> <p>Michael Darlow - Older Persons and Carers Champion and Chairman, Bradford on Avon Seniors Forum then briefly outlined why Bradford on Avon needed a Health and Wellbeing Group.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • The shortage of Nursery Home beds in the Bradford on Avon community area. • The importance of the Health and Wellbeing Group having direct access to the Wiltshire Council Health and Wellbeing Board. <p>The Chairman thanked Michael Darlow for his presentation.</p>
2	<p><u>Integrating health and social care in Bradford on Avon - lessons from the demonstrator site</u></p> <p>Dee Robinson - Head of Adult Care Operations, Wiltshire Council gave a short presentation that highlighted the work of Wiltshire Council's Social Care Teams:</p> <p>Points made included:</p> <p>What does Social Care do?</p> <ul style="list-style-type: none"> • We support vulnerable people to live their lives and maintain independence. • We work to statutory requirements (Care Act 2014). • We give advice, information and signpost. • Local Authority duty to assess and meet eligible needs. • Provision of services is dependent upon eligibility and a financial means test- outcomes and wellbeing. • The majority of people who receive social care fund their own care and support.

Your Locality Social Care Team

- Restructured in April 2014.
- Current team of Customer Co-ordinators, social workers and occupational therapists.
- Primary aim of moving to smaller teams is around partnership with our local community, health colleagues, and wider partnership.
- The focus of what we do is about prevention, independence, keeping people safe and enabling people to remain at home.

Following assessment

- Care at Home –including personal care, equipment, tele-care, day services, extra care – always our starting point.
- Care Homes – Only considered once all options to support someone at home have been exhausted. Places are purchased from independent residential or nursing homes.
- Direct Payments – Some people prefer a direct payment to arrange their own care.

Unpaid Carers

- 386 people in Bradford on Avon providing unpaid care to our customers.
- 30 carers receive a service from us (commissioned service) – Carer Support Wiltshire offer support prior to this.
- 112 carers registered with Carers support Wiltshire and 403 newsletter recipients.

The Chairman thanked Dee Robinson for her presentation.

Dr James Heffer and Amanda Brookes - Business Manager, Bradford on Avon and Melksham Health Partnership gave a short presentation that outlined the work carried out by the practice on integrating health and social care within Bradford on Avon.

Points made included:

What's happening in Bradford on Avon?

	<ul style="list-style-type: none"> • Multi disciplinary meetings – twice a month. • Joint initiatives with Integrated Teams: Leg Club, Memory Café, Balance and Falls Class, Short Walks Programme, Creative Arts Programme. • Next steps, a joint list of patients to manage – vulnerable people at risk of hospital admission. <p>Early lessons learnt</p> <ul style="list-style-type: none"> • Invest time and effort in developing relationships with all partners. • Recruit people who can demonstrate they hold values of person centred care. • Use local knowledge and risk tools to identify people who will most benefit from joined up care. • Co-location or space to meet is important – ‘corridor conversations’ invaluable. • Don’t ignore the practical issues – I.T, car parking, telephone access, hot desking. • Be prepared to help people understand their new role – especially as there is no ‘road-map • Important to include training and development – ‘walk in my shoes for a day’. • You need clear leadership and time – this can be expensive. <p>The Chairman thanked Dr James Heffer and Amanda Brookes for their presentation.</p>
3	<p><u>Supporting the vulnerable in our community</u></p> <p>Laurie Brown - Chairman, The Hub@BA15 Trust gave a short presentation that highlighted the Hub@BA15, a voluntary project which offered social support.</p> <p>Hub services offered included:</p> <ul style="list-style-type: none"> • Food Bank • Debt Advice • Selwood Housing Advice

	<ul style="list-style-type: none"> • Substance Misuse Service • Age UK and Seniors Forum • Alzheimers Support • Human rights solicitors • Volunteers and fundraising <p>John Potter - Bradford on Avon Town Council gave a short presentation on the “Local Friends” project. The project sought to help local people suffering social isolation issues.</p> <p>The project was currently only Bradford on Avon centric, but was looking for volunteers to expand into the wider community.</p> <p>The Chairman thanked Laurie Brown and John Potter for their presentations.</p>
4	<p><u>Towards a Dementia-Friendly Bradford on Avon</u></p> <p>Claire Thomas - Dementia Project Worker, Alzheimers Support gave a short presentation that highlighted the aspirations of Alzheimers Support in the Bradford on Avon community area.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Establish a network of local Dementia Friends Champions. • Organise Dementia Friends Information Sessions in all eight parishes, and a further eight sessions in other businesses and community organisations. • Set up a Directory of Community Assets (local dementia friendly facilities and services). • Set up Safe Places Scheme in the Bradford on Avon community area. <p>A DVD film was shown which highlighted some of the issues faced by Dementia sufferers when going shopping etc.</p> <p>James Colquhoun - Dementia Action Alliance Bradford on Avon gave a brief overview of the Alliance and the and it’s partners:</p> <ul style="list-style-type: none"> • Alzheimers Support • GP Surgery • Wiltshire Council • Dorothy House • Holy Trinity Church

	<ul style="list-style-type: none"> • Seniors Forum • Care Home providers • Carers Support Wiltshire • Those with Dementia and their Carers <p>The Chairman thanked Claire Thomas and James Colquhoun for their presentations.</p>
5	<p><u>Improving Accessibility around the Town Centre</u></p> <p>Sue Thomson and Eamon McClelland - Accessible Bradford on Avon gave a presentation that highlighted accessibility around the Town Centre and possible solutions to these problems.</p> <p>Points made included:</p> <p>Challenges</p> <ul style="list-style-type: none"> • Condition of pedestrian routes. • Uneven pavements. • Lack of safe crossing points. • Signage. • Proximity of traffic/wing mirrors. • Narrow pavements. • Pinch points and obstacles. • Road surfaces. • Train station: steps or tortuous route between platforms. Return journey arrives on opposite platform. • Lack of information especially at key arrival points, route signs etc. • Variable signage for accessible facilities businesses not saying what's there. <p>Solutions</p> <ul style="list-style-type: none"> • Audit businesses to find out what facilities they have and encourage to promote. • Window stickers showing facilities. • Inclusive accessibility. • Well signed 'safe' routes. • Availability of comprehensive information. <p>Opportunities</p> <ul style="list-style-type: none"> • A pleasanter experience for all - older people, parents with pushchairs

	<p>and disabled.</p> <ul style="list-style-type: none"> • The Purple Pound, the spending power of people with disabilities, said to be worth £1.8 billion a month in Jan 2015. <i>Add to this the people who will avoid places with challenges.</i> <p>The Chairman thanked Sue Thomson and Eamon McClelland for their presentation.</p>
6	<p><u>Your Care Your Support - information portal</u></p> <p>Kevin Gaskin - Healthwatch Wiltshire gave a presentation that highlighted the work of Healthwatch Wiltshire and it's new information portal.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Healthwatch are here to listen to people and speak out for people about health and social care services. • Healthwatch have a place on the Health and Wellbeing Board and with the Clinical Commissioning Group so can directly represent reported views. • Provide local people with information and signpost them to organisations, so they can make choices about health and care services. • Working together with Wiltshire Council, NHS Wiltshire and Healthwatch Wiltshire and the local voluntary and community sector. • Co-operated to develop a new website or 'information portal'. • The portal was for local people and provides adult health and social care information. • It is equally for Care professionals. • The Homepage: Yourcareyoursupportwiltshire. <p>The Chairman thanked Kevin Gaskin for his presentation.</p>
7	<p><u>Summary and Next Steps</u></p> <p>Decision</p> <ul style="list-style-type: none"> • It was agreed that a Health and Wellbeing group would be created, and that this group would meet on a regular basis and report back to the Area Board.

8	<p><u>Ends</u></p>
9	<p><u>Minutes for approval</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the Area Board meeting held on 11 May 2016 were signed as the correct record. • The minutes of the Local Youth Network Management Group meeting held on 6 June 2016 were signed as the correct record.
10	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
11	<p><u>Introduction to Emma Drage - Local Youth Facilitator</u></p> <p>Emma Drage was introduced as the new Local Youth Facilitator for Bradford on Avon. Emma replaces Emma Coombs but would also be covering the Melksham and Trowbridge community areas.</p> <p>Points made included:</p> <p>The new role</p> <ul style="list-style-type: none"> • Supporting, developing and strengthening the LYN Management Groups, making sure young people are properly represented. • Grants – ensuring applications were dealt with as quickly and as simply as possible. • Mapping community provision – this was the positive activity ‘offer’ in each area in the form of a directory of services and activities for young people. • Communications – ensuring that activities were well promoted using the wider LYN network, OCM and social media (a shared task with CEMs). • Safeguarding – ensuring funding applications meet the Area Board requirements. <p>The Chairman thanked Emma Drage for attending here first Bradford on Avon Area Board meeting.</p>

12	<p><u>Community Youth Grant recommended by LYN Management Group:</u></p> <p>The Area Board members were asked to consider two applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group:</p> <p>Decision The Last Baguette awarded £495 towards Halloween theatre workshops for local teenagers.</p> <p>Decision Groovy Movers awarded £420 for the extension of street dance sessions.</p>
13	<p><u>Community Grant Applications</u></p> <p>The Wiltshire Councillors were asked to consider five application seeking 2016/17 Community Area Grant funding:</p> <p>Decision Made in Bradford on Avon awarded £1,000 towards the Vaults Community Arts Centre Website and Media and General Improvements. Reason <i>The application meets grant criteria 2016/17.</i></p> <p>Decision ST Business Support awarded £2,000 towards the inaugural Bradford on Avon Business Awards. Reason <i>The application meets grant criteria 2016/17.</i></p> <p>Decision Julian House awarded £1,000 towards Recovery in Common - A Recovery Festival. Reason <i>The application meets grant criteria 2016/17.</i></p> <p>Decision Our Time project awarded £1,000 towards theatre and movement workshops for older people. Reason <i>The application meets grant criteria 2016/17.</i></p> <p>Decision Bradford on Avon Cricket Club requested £4,500 towards BoA Cricket</p>

	<p>Club square levelling project. <i>This application was declined by the Area Board who felt that Bradford on Avon Cricket Club should request possible funding from Bradford on Avon Town Council in the first instance.</i></p>
14	<p><u>Date of Next Meeting</u></p> <ul style="list-style-type: none">• Wednesday 14 September 2016.

Bradford On Avon (BOA) Local Youth Network Management Group Record Template

Area	Bradford on avon				
Date	15.08.16	Times	5:00pm-6:30pm	Venue	Youth and Community Centre
Present	Magnus Macdonald – WC Councillor Emma Drage – Local Youth Facilitator Peter Dunford – Community Engagement Manager Alison Craddock – Town Council Lucy – Youth Worker				
Apologies	Police Young person *2				
Agenda Items					
1	Hello				
2	New LYF role				
3	New scoring sheet				
4	Grant application				
5	More people, especially young people needed on the LYNMG				
6	Future times, dates and venues for the BOA LYNMG				
Discussion					
2	<ul style="list-style-type: none"> • The new LYF role is to help the LYN MG and local groups with advice, funding and any other support we can offer. • The recent changes do not alter the Council's commitment to provide positive activities for young people in the area. 				
3	The LYNMG members are very happy with the new scoring sheet				
4	The group would like to know how many weeks the dance group would be running for. The group would like to know if they will be running in the youth club time.				
5 / 6	The LYNMG will hold the next meeting just before the youth club time to make it more convenient for young people to attend, this also allows time within the start of youth club to collect more young people's voices on grants.				
Recommendations to Area Board					
1	To fund the full amount of £4248 to the Bradford on Avon WYAP Dance Class				
Actions					
1	Emma Drage to ensure the young people have scored and discussed the application				
2	Lucy the Youth Worker to try and get some young people from the youth club to attend the next LYNMG meeting.				
3	Emma Drage to talk to organisations to provide more counselling sessions for young people.				
Date of Next meeting	Tuesday 11th October 2016				
Notes Taken By	Emma Drage				
Role	Local Youth Facilitator				



Bradford on Avon Town Council meeting.

Hello and welcome to your Community Policing report. The summer months and holiday season are now coming to an end and hope you've all had a very relaxing time. This is traditionally the time when we all relax a little bit, meetings are re-arranged, offices are bare and the local parks are full. The Community Policing Team are here 24/7 over the summer months and we continue to work with our partner agencies to address the issues that matter most within the community. I hope you all have a safe and enjoyable summer.

CHILD SEXUAL EXPLOITATION (CSE)

In line with our control strategy, I would like to talk about Child Sexual Exploitation (CSE) in this month's report.

Sexual exploitation of children and young people under 18 involves exploitative situations, contexts and relationships where the young person (or third person/s) receive 'something' (e.g. food, accommodation, drugs, alcohol, cigarettes, affection, gifts, money) as a result of them performing, and/or others performing on them, sexual activities.

Child sexual exploitation can occur through the use of technology without the child's immediate recognition; for example being persuaded to post images on the internet/mobile phones without immediate payment or gain.

Violence, coercion and intimidation are common. Involvement in exploitative relationships is characterised by the child's or young person's limited availability of choice, as a result of their social, economic or emotional vulnerability. A common feature of CSE is that the child or young person does not recognise the coercive nature of the relationship and does not see themselves as a victim of exploitation.

Gemstone is Wiltshire Police's response to CSE. The dedicated Police team working under Gemstone provides specialist guidance and support to departments within Wiltshire Police and works with other professionals to provide a co-ordinated approach to identifying and tackling CSE.

Warning signs

Despite the increased profile of CSE and improvements in how the police work with partner agencies, CSE cases are still under-reported. Warning signs can be categorised under the following headings.

Emotional and behavioural development

- Changes in temperament or suffering from depression, mood swings or changes in emotional wellbeing
- Secretive behavior
- Peers and friends – association with other young people involved in exploitation and having older boyfriends/girlfriends
- Getting involved in petty crime such as shoplifting or stealing.

Education

- Being absent and truanting or showing signs of disengagement, e.g., lack of interest and frequent poor behaviour
- Considerable change in performance.

Identity

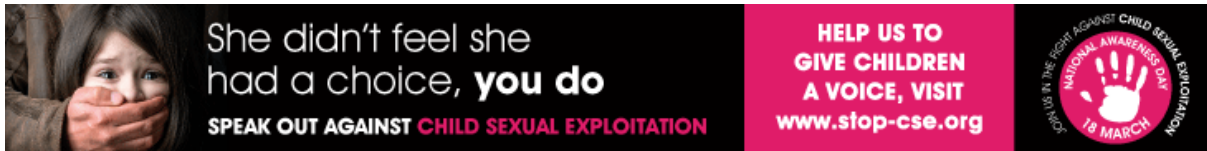
- Appearing with unexplained gifts or new possessions
- Change in appearance, e.g. different clothes

Family and social relationships

- Children or young people who become estranged from their family
- Sudden hostility towards family members
- Becoming physically aggressive towards family and friends
- Going missing for periods of time or regularly returning home late
- Involvement in exploitative relationships or association with risky adults
- Young people being found in towns or districts where they have no known connection
- Young people who have more than one boyfriend or who share their boyfriend
- Children or young people seen entering or leaving vehicles driven by unknown adults
- Becoming detached from age-related activities and social groups
- Being sexually active
- Receiving phone calls and/or text messages from unknown adults
- Children or young people who appear to be recruiting others into exploitative situations.

Health

- Evidence of drug, alcohol and/or substance use - abusers may use drugs and alcohol to help control children and young - people
- Unexplained physical injuries or suffering from physical injuries (eg, bruising suggestive of either physical or sexual assault)
- Children or young people who are self-harming and demonstrating suicidal thoughts and tendencies
- Recurring sexually transmitted infections
- Pregnancy or seeking an abortion
- Children or young people displaying inappropriate sexualised behaviours, such as being overfamiliar with strangers or sending sexualised images via the internet or mobile phones
- Changes in physical appearance



Below are some key contacts and referral pathways if you feel that someone is at risk of CSE.

Wiltshire Safeguarding Children Board

www.wiltshirelscb.org

Website includes information for children and young people
Parents and carers about keeping children safe.

■■Barnardo's

www.barnardos.org.uk

National children's charity which provides
information, advice and support about child sexual
exploitation.

■■NSPCC

www.nspcc.org.uk

National children's charity which provides
information, advice and support about child
sexual exploitation.

■■CEOP Safety Centre

<http://ceop.police.uk/safetycentre/>

Advice for children, young people and
adults regarding child sexual exploitation.

■■PACE (Parents Against Child Exploitation)

www.paceuk.info

National charity working with parents and carers whose
children are sexually exploited.

COMMUNITY MESSAGING

We have been talking a lot publically about Community Messaging over recent months and I have included the link below and would continue to encourage you to spread the message to your communities, encouraging as many people as possible to sign up. We have found that this really is a key platform to get the right message to the right people at the right time.

We are constantly reviewing our visibility and how we can develop this and work with our communities. We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it.

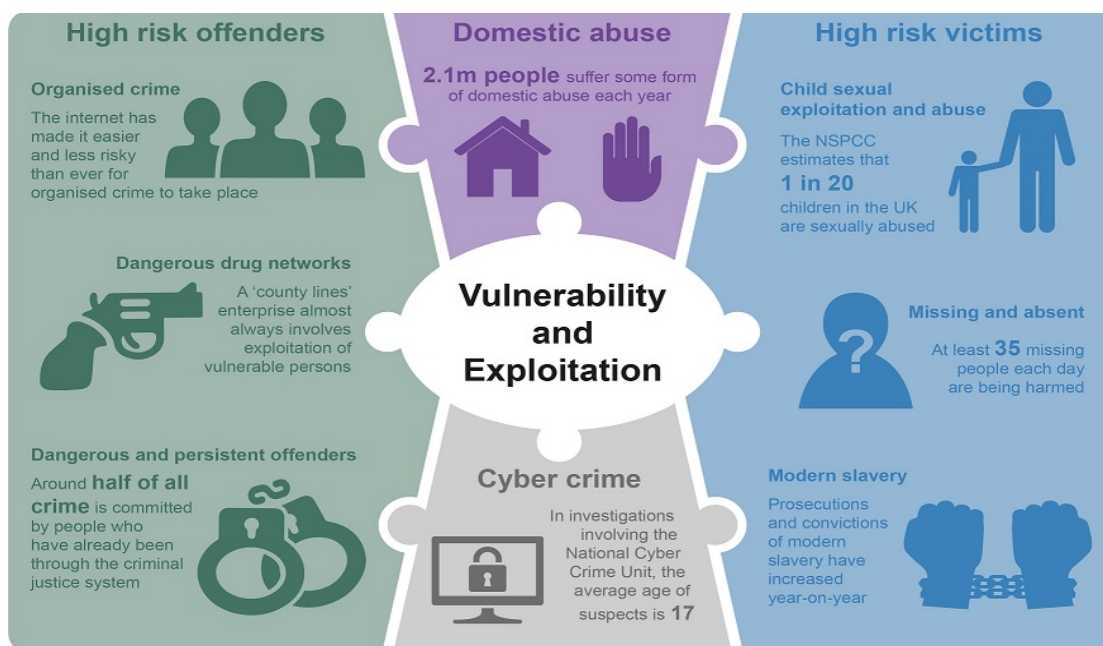
<https://www.wiltsmessaging.co.uk/>

feedback@wiltshire.police.uk

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



LOCAL CRIMES

August was a low crime month in the area with no significant crime series.

We would encourage people to think about their own home security as there have been a couple of burglaries in the locality that we are investigating. These are not thought to be linked at this time and investigations are ongoing.

We have had some reports of ASB at the skate park behind Paulton with some damage having been caused. The local team are conducting patrols to address the concerns.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

James Brain

Community Policing Team Inspector

feedback@wiltshire.police.uk

Trowbridge & Warminster

September 2016

B&NES, Swindon and Wiltshire Sustainability and Transformation Plan

All health and social care organisations are working together across Bath and North East Somerset (B&NES), Swindon and Wiltshire on a five year sustainability and transformation plan (STP) to improve our local population's health and wellbeing, to improve service quality and to deliver financial stability. We are developing a joint approach that will help deliver the aims of the Five Year Forward View and is in line with other important national guidance such as GP Forward View, Mental Health Taskforce Report and National Maternity Review.

Why do we need an STP?

There are growing pressures on the health and care system, nationally and locally. The proportion of older people is rising and there are more people living with complex conditions. This is contributing to an increased demand for services.

Overall across B&NES, Swindon and Wiltshire the standard of health and care services is very good compared to other areas in England.

But some challenges remain. Our hospital Accident & Emergency (A&E) departments are under pressure, in some areas patients are waiting too long for GP appointments and there are gaps in quality with some parts of our region benefitting from better health and care services than others. Additionally there are increasing financial pressures. Across all our local health organisations there was a collective end of year deficit of £6million for 2015/16 and this will rise to £337million at the end of 2021 across our combined area if we do nothing.

So we are working on a collective plan to drive greater efficiency and improvements in quality across the health and care system. For services to be sustainable, we also need to get better at preventing disease, not just treating it, and encourage everyone to take responsibility to manage their own care.

Our STP partners

Our plan brings together our three hospitals (Royal United Hospital, Great Western Hospital and Salisbury Foundation Trust), the three Clinical Commissioning Groups (CCGs); B&NES, Swindon and Wiltshire Councils, South West Ambulance Service (SWASFT) and Avon and Wiltshire Mental Health Partnership Trust (AWP). The providers of our community services – Wiltshire Health and Care, Seqol and Sirona as well as the West of England Academic Health and Science Network (WEAHSN) and the Wessex Local Medical Committee (representing GPs from across the BSW area) complete our organisational grouping.

Working together to transform services

The health and care needs of our local population across B&NES, Swindon and Wiltshire are diverse and we are developing a joint approach that takes this local variation into account. Our joint work will not replace individual organisational plans or our B&NES, Swindon and Wiltshire Health & Wellbeing Strategies. And it will not stop all the great work already going on locally to improve local services.

The emerging STP focuses on shared challenges and opportunities across the wider geographical footprint. This is 'place-based' planning that is not limited by organisational boundaries and covers CCGs, NHS providers, specialised services and primary care. It also includes better integration with local authorities including social care, prevention and self-care. Some of our partner organisations such as AWP, Sirona and SWASFT operate beyond our combined area and so will overlap with other STP footprints.

Our emerging priorities

Based on our knowledge of local need and challenges and in line with national guidance, we have developed three transformational work-streams. Each is led by a CCG Accountable Officer. These are:

- Preventative and proactive care
- Planned care
- Urgent and emergency care

Over the past four months, organisation and service leads have been meeting in work stream groups and together at a number of cross-organisational workshops to explore solutions to the common challenges across B&NES, Swindon and Wiltshire. They have also begun to identify opportunities for innovation that will benefit the local population, agree some collective health outcomes and explore the potential for a standard set of quality and performance measures across the footprint. There are five emerging priorities:

- To provide improved person-centred care by strengthening and integrating the specialist services that support primary care
- To shift the focus of care from treatment to prevention and proactive care
- To redefine the ways we work together as organisations to deliver improved individual/patient care
- To ensure we offer staff an attractive career and build a flexible, sustainable workforce
- To strengthen collaboration across organisations to directly benefit acute and urgent care services.

What next and how can I get involved?

Compared to other STP areas, we do not have an established relationship across all the health and care organisations with the B&NES, Swindon and Wiltshire footprint so we are at an early stage of STP development.

We shared our outline proposals for the next five years with NHS England in June and will submit more detailed plans at the end of October. This will enable us to qualify for additional funding through the Sustainability and Transformation Fund from 2017/18 onwards, to help deliver our plans.

Drawing on the experience and clinical expertise of our workforce and those that use health and care services, as well as their carers, will help us to redesign services and to develop new models of care that are sustainable.

Across our combined area, we already have a wealth of patient insight and useful information from recent consultation and engagement activity. However the STP offers our stakeholders a new opportunity to inform our plans for local health and care services and we are committed to ensuring everyone's views are taken into consideration at all stages of the process. We are working closely with Healthwatch (the consumer champion in health and care) in B&NES, Swindon and Wiltshire to make sure the voice of local people is represented as our plans begin to take shape.

Updates on our STP will be shared at CCG board meetings, AGMs and Council meetings, please check individual organisation websites for details of these. A wider programme of public engagement will commence in the autumn and more information on this will be available here shortly. In the meantime if you have any questions or feedback, please get in touch by email to ruh-tr.STP-BSW@nhs.net or contact your local Healthwatch office.



Better Care for Older People in Wiltshire

Health and social care are increasingly working closer together with the aim of better meeting the needs of older people especially. This approach is happening all around the country and is called 'Better Care'. The focus is on making sure that care is provided as close to home as possible with home always the first option. This means that where possible, care will be provided in local communities rather than in acute hospital settings.

Healthwatch Wiltshire (HWW) want to make sure that older people have the chance to say how health and care services are working for them. We are asking people to share their experiences of care, discharge from hospital and care at home. Please get it touch with us to share your views and so we can tell commissioners and providers of services about the experiences of local people. More information here: <http://www.healthwatchwiltshire.co.uk/better-care-plan>

The Care Quality Commission (CQC) inspection of Great Western Hospital (GWH) NHS Foundation Trust September 2015

The CQC is the independent regulator of health and adult social care in England. At the end of September the CQC will be carrying out an inspection of Great Western Hospital (GWH) which will include its acute hospital services as well as adult community health services. These include podiatry, diabetes, dietetics, orthotics, as well as community hospitals. HWW is calling on local people to share their experiences of services. We will be publicising and supporting a CQC 'listening event' as well as providing other opportunities to share your experiences.

Your Care Your Support Wiltshire

HWW, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire' - <http://www.yourcareyoursupportwiltshire.org.uk/home/>. The website is still at an early stage which is really exciting for local people as it means that they have a chance to have a say in how it grows. We would like to know what you think about the website so far. Please tell us about local groups, services or general health and care information you would like to see added to the site. You can get involved in focus groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: contact@healthwatchwiltshire.co.uk

HWW is recruiting new board members

HWW has an exciting opportunity for new members to join our Board of Directors and welcome interest from all sections of the community. This is a great opportunity to join an organisation which is really making a difference to health and social care in Wiltshire.

Chris Graves, Chair of HWW said 'Healthwatch Wiltshire is committed to making every voice count. We need passionate individuals to join us in the challenge of making a health and social care system that meets our needs, and help to ensure we are at the heart of local health and social care provision'. For more information about the post and specific responsibilities of Board Members please download a recruitment pack from http://www.healthwatchwiltshire.co.uk/sites/default/files/board_member_recruitment_pack_2015.pdf

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Report to	Bradford on Avon Area Board
Date of Meeting	14/09/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: West Wilts Esprit Gymnastics Club Project Title: West Wilts Gymnastics and Fitness Showers View full application	£1000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Due to another project being unable to proceed in 2016/17 as envisaged, there remains £ 1,000 unallocated in the community grants budget.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1883	West Wilts Esprit Gymnastics Club	West Wilts Gymnastics and Fitness Showers	£1000.00
Project Description: We have now completed 18 months in our fantastic facility and wish to expand our fitness provision to provide daytime use of the fitness suite and daytime fitness classes. We can then expand our membership to workers in the White Horse Business Park and other local business communities providing classes' gym sessions and personal training at lunchtimes. To do this we need to upgrade our changing rooms by installing shower cubicles as we have no shower provision at present. This will enable workers to increase activity levels during the day and us to work with businesses to promote healthy lifestyles.			
Input from Community Engagement Manager: West Wilts Gymnastics and Fitness currently has over 1000 members, of which approximately one fifth are from Bradford on Avon (so approximately 200+). These current members will benefit, with their family members, from being able to use the fitness room. The project supports the Council's corporate objectives of supporting active and healthy lifestyles. This project has been joint-funded by the Trowbridge Area Board (£ 3,000) and the Westbury Area Board (£ 1,000) but their funding is conditional on Bradford on Avon Area Board also contributing. So our contribution of £ 1,000 unlocks a total contribution of £5,000 from Wiltshire Council towards the project.			
Proposal That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Peter Dunford

Community Engagement Manager

01225 713060

Peter.Dunford@wiltshire.gov.uk

Grant Applications for Bradford on Avon on 14/09/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1883	Community Area Grant	West Wilts Gymnastics and Fitness Showers	West Wilts Esprit Gymnastics Club	£1000.00

ID	Grant Type	Project Title	Applicant	Amount Required
1883	Community Area Grant	West Wilts Gymnastics and Fitness Showers	West Wilts Esprit Gymnastics Club	£1000.00

Submitted: 04/04/2016 17:08:48

ID: 1883

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

NA

5. Project title?

West Wilts Gymnastics and Fitness Showers

6. Project summary:

We have now completed 18 months in our fantastic facility and wish to expand our fitness provision to provide daytime use of the fitness suite and daytime fitness classes. We can then expand our membership to workers in the White Horse Business Park and other local business communities providing classes, gym sessions and personal training at lunchtimes. To do this we need to upgrade our changing rooms by installing shower cubicles as we have no shower provision at present. This will enable workers to increase activity levels during the day and us to work with businesses to promote healthy lifestyles.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0XE

9. Please tell us which theme(s) your project supports:

Children & Young People
2012 Olympic Legacy
Economy, enterprise and jobs
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2015

Total Income:

£153230.00

Total Expenditure:

£148079.00

Surplus/Deficit for the year:

£5151.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£1000.00

Why can't you fund this project from your reserves:

We have had considerable expenditure in the last six months due to completely funding our previous project to install bleacher seating. This has allowed us to become a recognised event venue and to hold external competitions. We were unable to secure any financial support for this venture so we have completely funded these ourselves and now wish to develop another side of the business. We have half the cost of the new project but we need funding to meet the other half.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £10000.00

Total required from Area Board £1000.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Supply and fit 4 x shower cubicles	10000.00			
		Trowbridge Area Board		3000.00
		Westbury Area Board		1000.00
		Funding from WASP	yes	3000.00
		Our Own Fundraising	yes	2000.00
Total	£10000			£9000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Trowbridge

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Our fantastic facility benefits everyone in our main catchment areas Trowbridge Westbury Bradford on Avon and the surrounding villages who wishes to become involved or is already involved in Gymnastics and Fitness-related activity. We provide Gymnastics opportunities to participants from babies upwards and have waiting lists for a number of our classes. We have also introduced a number of new activities such as Rhythmic Men's Artistic Parkour Adult Trampolining and Gymnastics Soft Play PAYG sessions and Disability as well as Birthday Parties Meeting Room Hire Venue Hire and a Fitness Suite. It is also our goal to further reach under represented sectors of the community such as 14 years upwards and adults. Our current growth is also providing training and employment opportunities both for our current older teenage members and for new coaches. We are developing ourselves as a training facility and offer both voluntary and paid employment to 14 year olds upwards who wish to become coaches and leaders. We also now offer formal Work Experience to secondary school pupils. The growth in our membership especially in teenagers and adults is providing the Club with ever more avenues to develop its profile and the number of people it positively affects in Wiltshire. We now wish to develop our fitness facilities by installing shower cubicles into each of our changing rooms this means that we will be able to open up our provision to workers in our catchment areas who wish to exercise during the daytime. We already have a fitness suite and a self-contained matted room which are used during the evenings as well as fitness instructors and personal trainers. The installation of showers will mean that all these facilities will be accessible to workers at lunchtimes and before work. This will help to further raise the Clubs profile and attract more members from wider backgrounds within our target

geographical areas and ethnic groups.

14. How will you monitor this?

As an organisation we are Gym Mark accredited which is British Gymnastics quality standard certification. As part of this we have developed a detailed Action Plan which provides the means for us to evaluate our progress at each stage of our development. We have also developed a database in which we keep all participant personal details which means that we can dissect our membership at any time and check various characteristics against our target audiences. In this way we will always know and can report periodically whether we are reaching our target underrepresented groups and whether their numbers within our programmes are growing. We can also target our marketing geographically so that we can reach under-represented communities and if necessary ethnicities and or age groups. We publish monthly Newsletters engage in monthly membership surveys to gauge our members' opinions and we have a comments book in Reception which we actively encourage our members to fill in.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are applying for the Area Board Grant to help support the growth and development of a much bigger project. The Gymnastics and Fitness facility remains a not for profit organisation so all income over and above our ongoing running costs is reinvested. The business will therefore remain self-funding.

16. Is there anything else you think we should know about the project?

We are applying for this Area Board Grant to upgrade the facilities belonging to a much bigger project a permanent Gymnastics and Fitness facility for the communities of Trowbridge Westbury Bradford on Avon and the surrounding areas. This larger project has an annual cost as the building will be rented. All our costs are calculated monthly quarterly and annually and are available for perusal if required.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

AREA BOARD PROJECTS AND COUNCILLOR LED INITIATIVES APPLICATION FORM 2016/2017

Area Board Project

1. What is the Initiative?

Footbridge Feasibility

The need to improve pedestrian access and safety in Bradford on Avon was a major finding from the results of the resident survey commissioned by Michelle Donelan MP and is a key issue raised in the Neighbourhood Plan for Bradford on Avon. How to make the town centre more “user-friendly” to pedestrians has been the subject of recent talks between the Town Council and the Wiltshire Council Highways department.

The existing town bridge is a key area of pedestrian insecurity. The restricted width of both the pavement and the carriageway of this bridge provoke difficulties for pedestrians to pass on the bridge without stepping into the busy carriageway. There is a constant danger of pedestrians being hit by large vehicle wing mirrors as they cross the bridge.

A separate footbridge crossing over the river has been proposed in the past but architectural designs were rejected by the public at a town poll. The lessons of this failed exercise need to be understood if the project is to be successfully resurrected.

My proposal is that the Area Board and Town Council agree to dust off past plans and to commission a fresh feasibility study to investigate options for a new footbridge.

I have discussed this opportunity with architects and planners and believe an initial feasibility study will need to:

1. Review existing topographical and geological plans and appraise any constraints.
2. Analyse existing reports and identify any shortfalls in information that would be required.
3. Study the wider implications for the town centre both in terms of its existing or planned infrastructure, commercial development, any environmental issues as well as the functional aspects of pedestrian safety and mobility.
4. Evaluate the previous schemes for a pedestrian bridge over the river in the town centre and the feedback from these processes including alternative locations and options for a footbridge, in consultation with the principal stakeholders of the town.
5. Deliver a proposal to be put forward for public consultation, based on points 1-4, which should include: analysis of possible sites, types of viable pedestrian bridge and an indication of the costs involved.

All this should be done with a continuous process of community involvement, engaging the high proportion of professionals and high levels of community spirit in the town.

The initial feasibility study should facilitate and contribute to the development of a Strategic Brief for this project, through direct engagement with the Town Council and other stakeholders, to include business planning and fundraising for delivery of the bridge construction.

This initial feasibility study would best be carried out by a multidisciplinary team with experience in urban design and planning and the design and structural calculation of pedestrian bridges; this will include assessment of broader environmental issues and will require a good understanding of all aspects of the town including its relevant stakeholders. Experience in successful community engagement schemes will

be fundamental for the success of this project.

2. Where is the initiative taking place?

Spanning the River Avon in the centre of Bradford on Avon, exact location to be determined.

3. When will the initiative take place?

Initial feasibility during 2016/17, in parallel but not before the final consultation and adoption of the Neighbourhood Plan.

4. What is the Community benefit/evidence of need/links to Community Plan/Community Issue?

The need to improve pedestrian access and safety in Bradford on Avon was a major finding from the results of the resident survey commissioned by Michelle Donelan MP and is a key issue raised in the Neighbourhood Plan for Bradford on Avon. How to make the town centre more “user-friendly” to pedestrians has been the subject of recent talks between the Town Council and the Wiltshire Council Highways department.

5. What is the desired outcome of this initiative?

An initial feasibility study to include an analysis of possible sites, types of viable pedestrian bridge and an indication of the costs involved.

6. Who will Project Manage this initiative?

Ideally a project team led by Bradford on Avon Town Council with support from Wiltshire Council and other key stakeholders.

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

From my discussions and contacts, I believe we can commission an initial feasibility study at the very modest cost of £ 5,000.

I propose that these costs be shared between the Area Board and the Town Council.

8. Additional information

PROGRESS REPORT N° 01/Rev. 0

Feasibility Study: Pedestrian Crossing of the River Avon,

Bradford on Avon

Prepared by Sarah Gibson for the Bradford on Avon Area Board meeting of 14 September 2016

Background

The appointment by the Bradford on Avon Area Board and Town Council was confirmed on the 12th August 2016, together with the Client Brief for the Feasibility Study.

The Brief outlines the areas of work to be covered and includes a Timeline for the work.

The principle objective of this Feasibility Study, as stated in the Brief is to contribute to the development of a strategic brief for a pedestrian crossing, within the context of improving pedestrian safety in the centre of the Town.

The study, in its second phase, will look at possible means of improving pedestrian mobility in the town centre, including across the river, should the initial consultations with stakeholders suggest that this is a viable option.

It is **not** however within the remit of this feasibility study to design or detail a pedestrian river crossing.

Programme for Phase 1

The phase from September until December 2016 will include, consultation with relevant stakeholders to ascertain the needs, wishes and constraints on any proposal, analysis of existing documentation including geological and topographical plans and an initial study of the wider implication on the town of any intervention.

Actions to date

A meeting was held with Mr. Russell Brown, Senior Planning and Conservation Officer for Wiltshire Council. Mr. Brown was very positive about the approach and happy to offer any support and advice during the process. He will also be able to advise us on planning issues for any proposals suggested during the consultation process. A meeting with Mike Dawson, the Council's Estates Manager, was also held this week.

Following these meetings an initial list of key stakeholders has been drawn up. These include local interest groups, organisations from whom permission would be required for any intervention and other key stakeholders.

Immediate pending actions:

A meeting has also been arranged with representatives of the Bradford on Avon Preservation Trust, in order to initiate an on going collaboration for the study.

Meetings are to be arranged during September with representatives of Bradford's business community and BoA Seniors Forum, who we expect to inform us of other local Stakeholders that should be consulted.

Bradford on Avon Area Board, August 2016

Feasibility Study: Pedestrian Crossing of the River Avon, Bradford on Avon

Background

The need to improve pedestrian access and safety in Bradford on Avon was a major finding from the results of the resident survey commissioned by Michelle Donelan MP and is a key issue raised in the Neighbourhood Plan for Bradford on Avon. How to make the town centre more “user-friendly” to pedestrians has been the subject of recent talks between the Town Council and the Wiltshire Council Highways department.

The existing town bridge is a key area of pedestrian insecurity. The restricted width of both the pavement and the carriageway of this bridge provoke difficulties for pedestrians to pass on the bridge without stepping into the busy carriageway. There is a constant danger of pedestrians being hit by large vehicle wing mirrors as they cross the bridge.

A separate footbridge crossing over the river has been proposed in the past but architectural designs were rejected by the public at a town poll. The lessons of this failed exercise need to be understood if the project is to be successfully resurrected.

The Area Board (at its meeting on 11 May 2016) and the Town Council (at its meeting on 27 June 2016) agreed to jointly commission a fresh feasibility study to investigate options for a new footbridge.

Brief

The agreed brief for this initial feasibility study is to:

1. Review existing topographical and geological plans and appraise any constraints.
2. Analyse existing reports and identify any shortfalls in information that would be required.
3. Study the wider implications for the town centre both in terms of its existing or planned infrastructure, commercial development, any environmental issues as well as the functional aspects of pedestrian safety and mobility.
4. Evaluate the previous schemes for a pedestrian bridge over the river in the town centre and the feedback from these processes including alternative locations and options for a footbridge, in consultation with the principal stakeholders of the town.
5. Deliver a proposal to be put forward for public consultation, based on points 1-4, which should include: analysis of possible sites, types of viable pedestrian bridge and an indication of the costs involved.

All this should be done with a continuous process of community involvement, engaging the high proportion of professionals and high levels of community spirit in the town.

This initial feasibility study needs to be carried out by a multidisciplinary team with experience in urban design and planning and the design and structural calculation of pedestrian bridges; this will include assessment of broader environmental issues and will require a good understanding of all aspects of the town including its relevant stakeholders. Experience in successful community engagement schemes will be fundamental for the success of this project.

The initial feasibility study should facilitate and contribute to the development of a Strategic Brief for this project, through direct engagement with the Town Council and other stakeholders, to include business planning and fundraising for delivery of the bridge construction.

Cost

The contract value for this initial feasibility study is a very modest £ 5,000, being a £ 2,500 grant from the Bradford on Avon Area Board and £ 2,500 from Bradford on Avon Town Council.

Under Wiltshire Council procurement regulations two quotes have been sought for this work.

Fees will be paid 50% on inception and the balance on satisfactory completion of the study.

Contractor

LaBox Design <http://www.laboxdesign.com/> an architectural company in Bradford on Avon with the relevant expertise and local knowledge, has agreed to take the commission at a subsidised rate in demonstration of its commitment to the local area. Led by Sarah Gibson, the practice specialises in a community-led design approach. LaBox will sub-contract with specialist bridge engineers to provide necessary technical advice.

Project Management

The contractor will report on progress to a small project team comprising:

Councillor Magnus Macdonald, Chairman Bradford on Avon Area Board of Wiltshire Council and Bradford on Avon Town Councillor

Peter Dunford, Community Engagement Manager, Wiltshire Council

Sandra Bartlett, Town Clerk, Bradford on Avon Town Council

Project updates will be reported to the Full Town Council and to the Area Board.

Timescale

September – December 2017: technical assessments, consultation with key stakeholders

January – March 2017: community engagement, exhibition of ideas, final report on outcomes

Other Considerations

It now looks likely that the Neighbourhood Plan for Bradford on Avon will go to its referendum in early 2017. Given the history of the pedestrian river crossing issue and that it is not an appropriate matter to be considered within the Neighbourhood Plan, it will be important that the public consultations on these two matters do not become confused in the public mind or that strong feelings about the river crossing impact adversely on support for the Neighbourhood Plan.

The local elections to Wiltshire Council and to Bradford on Avon Town Council are to be held in May 2017. It will be important that public involvement in this feasibility study is concluded before the end of March 2017 to avoid the matter becoming “politicised” within the forthcoming campaigns.

Brief prepared by Peter Dunford, Community Engagement Manager

August 2016

Wiltshire Council

4 August 2016

Delegation to Community Engagement Manager

Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed that this delegation is updated and extended to cover health and wellbeing projects.

Proposal

To consider passing the following resolution:

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

Libby Beale

Senior Democratic Services Officer

Elizabeth.beale@wiltshire.gov.uk

